|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **a** | | | | | |
| Cardholder | | Jane Smith | | | |
| Approving Official | | fill out later | | | |
| Center | | fill out later | | | |
| Cycles Reviewed | | fill out later | | | |
| Review Date | | fill out later | | | |
| Number of Transactions Reviewed | | fill out later | | | |
| Amount of Transactions Reviewed | | fill out later | | | |
| Single Purchase Limit | | fill out later | | | |
| % of Transactions Compliant | | fill out later | | | |
|  |  |  |  |  |  |
| **ASSESSMENT FINDING(S)** | | | | | |
| **Purchase(s)** | | | | | |
| **Post Date** | 15-05-2019 | **Merchant** | abc | **Amount** | $546.36 |
| **Finding** | | **Description** | | | |
| missing reciept | | Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. | | | |
| missing manager approval | | Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. | | | |
|  |  |  |  |  |  |
| **OBSERVATION(S)** | | | | | |
| No observations to show. | | | | | |