## Hello Name:

Your laptop will be shipped tomorrow. Below is important information you'll need to have including Login info, your PwC email address, your computer asset tag info and other information.

Notebook for: Name
Start Date: EffectiveDate
Login Info: GUID

Laptop (Asset Tag):   AssetNum
Line of Service: LoS
Cost Centre: CostCentre
Staff Number:   StaffNum

Google email address: Google Email (will auto populate)
Notes email address: Notes EMAIL (will auto populate)
NOTE: DO NOT use email account to log into your PC

Cisco Telephone System
Phone Extension: PhoneNum
Voicemail Password: 25802580

A second email will be sent to you before Monday morning informing you of your password. This is done separately because of security reasons.  In the event you did not get your password email by Monday morning, please reach out to us.

Regards

PwC OTS Team